

## **TRIO New Member Orientation**

### **Goal:**

The purpose of this orientation is to acquaint new TRIO members with TRIO history, processes and current challenges, and to invite/encourage their active participation in TRIO meetings and committee work from the very outset as suited to their skills, experiences and interests. This would serve to create a strong bond with TRIO both as an organization and with fellow members, insuring immediate productivity, self-fulfillment and long term commitment to our mission.

### **Method:**

The TRIO web site (<http://trioweb.org>) will serve as the reference material for most of this orientation, both insuring we have it all covered and giving the new members a permanent reference place and a respect for how complete a resource that web site is... no handouts, just on-line materials already in place to support the training.

The orientation program maintenance is part of TRIO National Nominating Committee's role and both its content and execution would be its responsibility, complementing the committee's overall process of recruitment, selection, recommendation and now induction of new Board members, with easy applicability to local chapter use as they see fit.

The orientation session would be guided by a formal agenda, and conducted by a leader (or local team) for that purpose. Typically such a session might be offered immediately prior to a member's first meeting that is held face to face, if timing permits, but if too long a delay would result, it can be done at any time convenient to the new member(s) and the orientation leader.

### **Orientation Agenda:**

1. Welcome and personal introductions
2. Review of this orientation agenda and its purpose
3. TRIO Board Handbook overview
4. TRIO History
5. TRIO organizational structure
  - a. Board composition
    - i. Board officers & director-at-large members & terms
    - ii. Committees of the Board
    - iii. Committee member responsibilities
    - iv. Where do you see yourself on committee(s)?
  - b. Chapters
    - i. Active chapters
    - ii. Developing chapters
    - iii. Support groups
    - iv. Chapter organization
    - v. Member At Large (MAL) "virtual chapter" membership

- c. TRIO National Office
    - i. Managing Services Director (MSD) role and responsibility
- 6. TRIO Bylaws
- 7. TRIO alliances
  - a. UNOS voting member
  - b. UNOS committee support by TRIO members
  - c. Washington Transplant Roundtable member
  - d. Donate Life Hollywood
  - e. Transplant Buddies
  - f. Donate Life America
  - g. Many others such as AAKP, NKF, OPO's, etc.
- 8. TRIO resources
  - a. Newsletter: Lifelines (quarterly to all members)
  - b. Newsletter: TRIO E-News (monthly to all members with e-mail)
  - c. Web site: <http://trioweb.org> (daily updates)
- 9. TRIO services
  - a. See the list of services on the web site with benefits
  - b. "Annual" conference: Leadership and Educational Summit
- 10. Challenges facing TRIO today
  - a. Membership growth
  - b. Membership support and dues
  - c. Financial condition
  - d. Grant update
  - e. Ask for names of other potential TRIO member candidates they could recommend
- 11. Q&A